

## Tenderer's Checklist

### Procurement procedure: EMSA/NEG/7/2023

### Title: Oil spill thickness and volume estimation using satellite images from the Sentinel-2 constellation

In order to submit an offer in this Procurement Procedure the tenderer has to complete and submit all documents listed below:

Document	Check
Tenderer's technical offer submitted in Appendix II - Selection Criteria, Quality Criteria and Technical requirements	
Tenderer's financial offer submitted in Appendix III - Financial tender	
Statement of subcontracting / Joint offer, if applicable, as requested in section 11 of the Tender Specifications	
The duly completed and signed Authorised Signatory Form in Appendix I, as requested in section 12 of the Tender Specifications	
Signed cover letter including up-to-date proof of the power of representation of the person signing the contract, as requested in section 12 of the Tender Specifications	
Financial identification form and supporting documents, as requested in section 12 of the Tender Specifications, only for the leader in case of a joint offer	
Legal entity form and supporting documents, as requested in sections 12 and 15.1 of the Tender Specifications, for all entities in case of joint offer	
Declaration of Honour (DoH), as requested in section 15.2 of the Tender Specifications, for tenderer(s) and subcontractors, if applicable	
Other:	
Evidence on Selection Criteria Economic and financial capacity, as requested in section 15.4.2 of the Tender Specifications:	
- Financial statements or their extracts for the last three years for which accounts have been closed	
- Statement of the overall turnover and, where appropriate, turnover relating to the relevant services for the last three financial years.	
- Self-declaration that the tenderer is not subject to restrictive measures (e.g., asset freezes and/or a prohibition on making funds or economic resources available) substantially affecting the performance of the contract	
Evidence on Selection Criteria Technical and professional capacity, as requested in section 15.5.2 of the Tender Specifications:	
- Table 1 in section 2 of Appendix II Selection Criteria, Quality Criteria and Technical requirements	
- Table 2 in section 2 of Appendix II Selection Criteria, Quality Criteria and	

Technical requirements	
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The Tenderer's Checklist and above-mentioned documents (except those in Other) shall be duly signed by the authorised representative.

The documents shall be scanned and submitted by e-mail to the following address:

**neg72023@emsa.europa.eu**. The time limit for receipt of the tender is on 06/10/2023 at 16:00 hrs Lisbon time. Please note that an original hard copy of the offer, including all accompanying documentation related to supporting the Declaration of Honour (DoH), may be requested from the company to whom the contract is awarded.

Date:

Signature:

Name, title: